



Regional Equine & Agricultural Centre of Huron Inc • 169 Beech Street, Box 248 • Clinton, ON N0M 1L0

ARENA REACH HURON • RENTAL AGREEMENT

Organization: _____	Event: _____
Contact: _____	Date/Time: _____
Mailing Address: _____	Date/Time: _____
	Date/Time: _____
Telephone: (Cell) _____	Attendance: _____
(Bus.) _____	Facility Requirements: _____
(Fax) _____	_____

Facility/Facilities to be booked:

Indoor Arena	Indoor Warm-Up Arena	Combined Arenas
Teaching Barn	Teaching Laboratory	Teaching Barn & Laboratory
Arena Lobby	Indoor Horse Stalls	Outdoor Temporary Horse Stalls

TERMS OF AGREEMENT

1. **Payment Policy:** A non-refundable deposit of 10% is due with booking, *if the required facility(ies) are not available on the required date(s), you will be notified and the deposit will be returned.*
An additional 40% deposit is due five months prior to booking date. The balance is due fourteen days prior to the commencement of the rental.
2. **Cancellation Policy:** All cancellations must be received in writing. For cancellations received in excess of 5 months prior to the rental commencement, the renter forfeits their non-refundable 10% deposit. For cancellations received within 5 months of the rental commencement the renter forfeits their 50% deposit. No cancellations are accepted within fourteen days of the event.
3. The renter agrees to leave the property and its contents in the same condition in which it was found and agrees to pay the cost of any damage to the Building or loss or damage to any equipment belonging to or being used with the consent of REACH Huron.
4. The rented facilities and area around them must be cleaned by completion of the rental period unless other arrangements have been made. The facilities and grounds must be cleaned in accordance with the instructions provided at the time of rental and must be left in the same condition in which it was found at the beginning of the rental. A cleaning fee of \$100.00 per hour will be applied if clean-up is not completed in accordance with instructions.
5. REACH reserves the right to apply an additional pro-rated charge to renters that remain in the facility beyond the agreed upon rental period.
6. The applicant agrees to supervise and has the responsibility to oversee control of all persons in attendance. The renters must designate a supervisory individual that will be in attendance for the duration of the event and REACH Huron must be provided with the name and contact information of this individual.

Name: _____ Contact Info: _____

7. No alcoholic beverages shall be brought onto the premises at any time unless under LLBO permit. In situations where alcohol is served, REACH Huron must be provided with a copy of the permit, and the renter must sign and adhere to the REACH Huron Alcohol Policy.
8. Renters must ensure that their group stays within the booked area and utilize only the equipment and facilities that have been rented/authorized for their use.
9. No amplified sound shall be permitted between the hours of 1:00am-7:00am.
10. No less than 15 days prior to occupancy, the renter shall provide REACH with a certificate of insurance duly signed by an insurance broker or insurance company representative. The certificate of insurance shall confirm the following MINIMUM requirements:

COMMERCIAL GENERAL LIABILITY covering bodily injury and property damage claims for any and all operations to be undertaken by the tenant while occupying REACH facilities. The MINIMUM limit for such coverage shall be \$2,000,000 per occurrence. The Certificate shall further include a cross liability clause, products and completed operations, severability of interest, 15 days Notice of cancellation, tenant legal liability (minimum limit of \$2,000,000) and specifically name REACH as ADDITIONAL INSURED

The undersigned covenants to save harmless and keep indemnified REACH Huron Inc., its servants and agents, against any legal liability for losses, damages, claims, action demands, suits and costs arising directly or indirectly by virtue of this Rental Agreement.

Applicant's Signature: _____	Date: _____
Witness: _____	Approved By: _____

PLEASE MAKE CHEQUES PAYABLE TO: REACH Huron



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OTHER DETAILS

ADDITIONAL RULES & REGULATIONS

- Return keys, etc. immediately following use.
- All garbage must be removed from the buildings and grounds
- Remove all decorations, props, belongings, etc., after use. **Staples, nails and screws may NOT be used in any building.**

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